# GENERAL OBLIGATION BOND PROJECT OVERSIGHT COMMITTEE MEETING MINUTES MAY 3, 2004

- 1. Attendance See Attendance Sheet attachment.
- 2. Review and Acceptance of April 12, 2004 meeting minutes.

ACTION: Mr. Mike Rotbart motioned to approve the minutes. The motion was seconded by Mr. Roberto Sanchez. The motion passed.

# 3. Change Orders

The Administration informed the Committee that two change orders for the North Shore Park and Youth Center Project were executed by the City and by the architect on August 27, 2003 and issued to the Contractor. The contractor held on to the change order #20 until in April. Tim Hemstreet, CIP Office Director, explained that the second change order #21 involved a charge during the FTAA conference which required additional security and cleanup of the job site.

Mr. Mitch Novick wanted to know if this project was the only one that had a change order for security needs during the FTAA. Mr. Nestor Fernandez, Program Manager from URS, reported that another proposed change order for FTAA conference related expenses has been submitted from the contractor for the Normandy Isle Park and Pool project.

Mr. Roberto Sanchez wanted to know if there were any reimbursements to the City of Miami Beach for additional police protection from the Federal Government for the FTAA conference. He added that the construction projects should be reimbursed for additional security needed during the FTAA. Assistant City Manager Robert responded that the City of Miami Beach has requested from the County and the Federal Government a reimbursement for additional Police and Fire expenses during the FTAA conference.

Mr. Sanchez wanted to know if the architect is liable for errors and omissions. Mr. Hemstreet responded that it would depend on the nature of the error or omission and the amount associated with it. He said that what might happen is that an A/E committed an error on work which would have to be redone to meet code and reimbursement will be requested from the architect if it was already constructed. Omissions are items that should have been in the construction documents on bid day but were not. In that case, the City does not pay for 100% correct construction documents.

### 4. Project Status Report

# (A) Fire Station #2

Jorge Chartrand, CIP Office Assistant Director, informed the Committee that there was a delay of three weeks with the delivery of the emergency generator for the water tank portion of the Fire Station No. 2 project. The generator is now onsite, connected and testing is being done on the system and pumps. It is anticipated that filling of the tanks should be completed in June, which is still on schedule. The construction of Fire Station No. 2 will occur after the tanks are complete.

# (B) Fire Station #4

Mr. Chartrand informed the Committee that the permit process is almost completed for the Fire Station No. 4 project. He added that the architect was addressing some comments from the Building Department and a final review of the construction documents should be completed very soon. Also in the final stages is the incorporation of the seawall repairs that will be coordinated with the project. Demolition should begin sometime in June and then construction should begin.

Mr. Frank Del Vecchio wanted to know what the current maintenance costs are for the current Fire Station and what the additional maintenance costs will be upon the completion of construction on the Fire Station #4. Mr. Chartrand responded that the costs have not yet been finalized.

### (C) Normandy Isle Park and Pool

Mr. Chartrand informed the Committee that the City is continuing to work with the contractor to correct some work. The contractor has replaced some of the stairs that were improperly installed. He added that a credit change order removing the park portion of the project from the contractor's scope is in process. Included in the credit change order will be the field work, the courts, fences, drainage and walkways. He added that another contractor will be brought in to continue with that work as soon as possible.

Mr. Del Vecchio wanted to know the breakdown of the maintenance costs for the Park and Pool and who would be in charge of determining the costs. Mr. Chartrand responded that other City Department would be responsible for the maintenance of the park and pool.

Ms. Deede Weithorn requested from the CIP Office that an updated report of costs and maintenance on projects be presented from time to time to the Committee.

# 5. **Informational Items**

(A) Updated Calendar of Scheduled Community Meetings.

The calendar of scheduled community meetings was provided to the Committee, and reviewed.

Mr. Hemstreet reported that the Oceanfront Neighborhood and the demolition plan for the existing Miami Beach Library are schedule to be on the Historic Preservation Board (HPB) meeting scheduled for Tuesday May 11, 2004. He explained the CIP Office is required to present the HPB with formal plans for approval due to regulatory requirements for historic district areas. He continued by saying that on Wednesday, May 12, 2004, a 60% Community Design Review Meeting for Oceanfront Neighborhood will be held.

The Meeting adjourned at 8:13 p.m.

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